

1502 West NC Hwy 54, Suite 603
Durham, NC 27707
919-419-3110 x115

Mark Scalco, Ph.D.
Licensed Psychologist

4601 Lake Boone Trail, Suite 2C
Raleigh, NC 27607
919-419-3110 x115

Client Registration Information

--Confidential--
Please fill out all information

Today's Date: _____	How did you hear about us? _____
Client's Last Name: _____	First Name/Middle Initial: _____
Date of Birth: _____	
Address: _____ _____ _____	Home Phone: _____ Work Phone: _____ Cell Phone: _____

Employment/School Information

Employer: _____	Occupation: _____
School: _____	Grade/Year: _____

Individual Responsible for Bill (if different from client)

Name: _____	Relationship to Client: _____
Address: _____	
I hereby certify that I am responsible for all debt assumed by the above named "Client" for the treatment rendered by Mark Scalco, Ph.D.	
Signature: _____	Date: _____

Medical and Health Information

Primary Care Physician: _____	Date of Last Physician Visit: _____
Previous Psychotherapy?: Y N When?: _____	Name of Last Therapist: _____

Client Registration Information

Page 2

WILL YOU BE USING HEALTH INSURANCE?

Yes _____ No _____

DO YOU WANT US TO BILL YOUR INSURANCE FOR YOU?

Yes _____ No _____

If you answered "No" to either question, please skip to page 3

Insurance Information

Name of Policy Holder (if different from client):

Insurance Company: _____

Address: _____

Policy Holder's Address (if different from client):

Phone: _____

Policy Holder's ID #: _____

Policy Group #: _____

Policy Holder's DOB: _____

Policy Holder's Employer: _____

Authorization # (if applicable): _____

Co-payment Amount: _____

Signature Releases for Insurance and Payment

I authorize release of information to my insurance carrier and/or agents as required for payment of claims and/or insurance business operations.

I authorize all claims to be sent directly to my insurance company, electronically if necessary.

I authorize the payment of insurance benefits to be made directly to my provider/therapist for services provided.

I agree to be responsible for any unpaid balance resulting from denial of claims by my insurance carrier.

Signature: _____

Date: _____

Client Registration Information

Page 3

TREATMENT CONSENT

This form is to document that I/we, _____, Name of client OR Name of guardian if client is a minor OR Names if members of a couple
give permission and consent to Mark Scalco, Ph.D. to provide psychotherapeutic assessment and treatment
to me/us and/or _____, who is my child.
Name of client if a minor

While I expect benefits from this treatment, I fully understand that because of factors beyond our control such benefits and particular outcomes cannot be guaranteed.

I have read and understand the Policies and Procedures of Mark Scalco. I have also read and understand the “Notice of Psychologists’ Policies and Practices to Protect the Privacy of Your Health Information” (HIPAA and business policies are available on-line at <http://hopevalleypsych.com/scalco.htm>). I will ask questions about any policies that I do not understand.

I understand that I am financially responsible for my treatment or any portion of fees that is not covered or reimbursed by my insurance. I also understand that I will be charged a cancellation fee for any appointment not cancelled within 24 hours prior to the session. Insurance companies do not reimburse for this late fee.

I know of no reasons I/he/she/we should not undertake this therapy/assessment and I/he/she/we agree to participate fully and voluntarily. I understand that I may terminate treatment at any time.

Signature 1: _____
(of client or custodial parent if client is a minor)

Date: _____

Signature 2: _____
(of second client if member of a couple)

Date: _____